

Criminal Justice

Advisory Committee Meeting Minutes 2016 - 2017

CHAIRPERSON: Juan Maldonado		
MEETING DATE: November 10, 2016	MEETING TIME: 11:00 AM	MEETING PLACE: MSC – Bluebonnet Room
RECORDER: Vanessa Verjan		PREVIOUS MEETING: November 12, 2015

MEMBERS PRESENT:

Name and Business	Name and Business	Name and Business
Acala, Joe MRGDC	Gonzalez, Amy Eagle Pass PD	Gueda, Alejandro Eagle Pass PD
Henderson, John Community Member	Leavene, Mike Uvalde County Sherriff's Office	Maldonado, Juan DPS
Martinez, Javier Uvalde PD	Martinez, Joe Frank Val Verde County Sheriff	Matthews, Robert DPS
Raso, Carl R. Academy Advising CB	Rodriguez, Daniel Uvalde PD	

OTHERS PRESENT:

Name and Title	Name and Title	Name and Title
Carpenter, Wade Public Information	Davila, Andy Law Enforcement Instructor	Gear, Dale Criminal Justice Instructor
Mahler, Marlaina Criminal Justice Instructor	Maldonado, Amy Law Enforcement Instructor	Martinez, Ismael Video Graphic Design Technician
Ruiz, Luis CTE Counselor	Sanchez, Damacio Outreach Coordinator	Silva, Connie Outreach Coordinator
Suarez, JJ Division Chair of AHHS	Verjan, Vanessa Admin Assistant Applied Sciences/Liberal Arts	Zamarripa, Teresa Administrative Assistant Law Enforcement Academy

AGENDA/MINUTES:

Agenda Item	Action/Discussion/ Information	Responsibility
Meeting to Order/Welcome Remarks & Introductions:	Meeting was called to order at 11:37 AM. Administration, faculty and guests (committee members) introduced themselves. Everyone was thanked for attending the meeting.	Dale Gear
Appointment/Continuation of New Chairperson	Joe Frank Martinez motioned to keep Juan Maldonado as chairperson, approved by Javier Martinez; seconded by Ismael Martinez. Juan Maldonado accepts. All in favor. Motion carried by acclamation.	Committee
SWTJC Technical Programs Advisory Committee Guidelines Review	JJ Suarez explained the guidelines/functions of the Advisory Committee. The committee must meet at least once a year and have a quorum present. However, contact with members throughout the year via e-mail, fax or phone is strongly recommended. It is imperative that SWTJC Technical Programs are aware of what it is that employers are looking for in the graduates, as well as keeping up with new technology, program improvement suggestions, and representing the needs of students from special populations.	JJ Suarez

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	Guidelines were included in packet for members	
Reading & Approval of Minutes	Everyone read the minutes. Joe Frank Martinez motioned to approve; Daniel Rodriguez seconded the motion. All in favor – Minutes were approved without any changes.	Juan Maldonado
Old Business:		Marlaina Mahler
1. Interactive Study Aids	Marlaina Mahler shared with the committee that the students look forward to using the interactive study game Kahoot. Students also receive extra credit for participating.	
2. 2016 Criminal Justice Competition	The CJ Competition was a success, with over 500 participants from different high schools. Dale shared that he had support from the committee members and community.	Dale Gear
Continuing Business:	None.	
New Business:		
Review of Technical Programs Dashboard/Comparison of Fall 2015 to Fall 2016 Enrollment	<u>Dashboard information (uncertified data):</u> First time student 2016: 90 Overall enrollment 2016: 311 First time student 2015: 31 Overall enrollment 2015: 145 JJ Suarez shared with the committee that the President has implemented 4DX to the entire campus. The purpose of the 4DX is to set a goal, and the goal is to increase student graduation rate from 1,009 to 1,250. What the department does is try to increase retention from Fall to Spring and Spring to Fall. The department goal is to increase retention from 85% to 90% students. The Instructors will meet once a week with two students and encourage them to continue through with graduation. If the student is falling behind, the instructor will speak to the student to help and encourage them.	Dale Gear Dale Gear
1. Revised Program Outcomes	Outcome 1 - Taught initially in CRIJ 1301 - Assessed in CRIJ 1306 Outcome 2 - Taught initially in CRJI 1301 - Assessed in CRIJ 1310 Outcome 3 - Taught initially in CRJI 1301, 1310, 2314, & 2328 - Assessed in CRIJ 2323 Outcome 4 - Taught initially in CRIJ 1301 & 1307 - Assessed in CRIJ 2323 & 2328 Outcome 5 - Taught initially in CRIJ 1301 & 1307 – Assessed in CRIJ 2314 & 2328 Outcome 6 - Taught initially in CRIJ 1301 – Assessed in CRIJ 2323 Outcome 7 - Taught initially in CRIJ 1301 – Assessed in CRIJ 2313 Outcome 8 - Taught initially in CRJI 1306 & 1307 - Assessed in CRIJ 2313 Outcome 8 - Taught initially in CRJI 1306 & 1307 - Assessed in CRIJ 1313 Mr. Suarez explained that the program outcomes are when a student finishes their Associates Degree here at SWTJC then they must show that they master all of these outcomes. Javier Martinez motioned to accept the outcomes as they are. Seconded by Joe Frank Martinez. All in favor; motion carried.	Dale Gear ACTION APPROVED
2. Uvalde High School Program Growth	Marlaina Mahler shared with the committee that she has been working for Southwest Texas Junior College for four years at	Marlaina Mahler

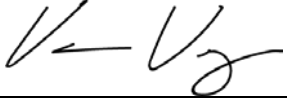
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<p>3. Textbooks Review</p> <p>4. Student Retention</p> <p>5. Externships – CJSA 1282, 2282, & 2283</p> <p>6. 2017 Criminal Justice Competition</p> <p>7. Criminal Justice Advisory Meeting 2017</p>	<p>the high school. The first year she started she was teaching 5 classes and had about 3 students per class. This year she is teaching 7 classes and the chairs are full in the classroom. Some students are joining because of the criminal justice competition, others just like criminal justice. Also, another fact for the increase of the program has to do with House Bill 5.</p> <p><u>High School Enrollment</u></p> <ul style="list-style-type: none"> • 63 Freshmen • 45 Sophomore • 26 Junior • 16 Seniors <p>Dale Gear informed the committee that he is working to try to find good quality books but also affordable for students. Currently the books are about \$200, so we are speaking to other publishers to see what they can offer.</p> <p>The department has set a goal to increase retention by 85% to 90%.</p> <p>Marlaina Mahler shared with the committee that the students will be looking for internships for experience. The students will be taking three internships and we want the students to apply at different locations to receive different experience.</p> <p>The 12th annual SWTJC Criminal Justice Competition will be on April 12, 2017.</p> <p>Next Criminal Justice Advisory Meeting will be on November 9, 2017</p>	<p>Dale Gear</p> <p>Dale Gear</p> <p>Marlaina Mahler</p> <p>Dale Gear</p> <p>Dale Gear</p>
<p>Curriculum Decisions:</p>	<p>None.</p>	
<p>Discussion/Other:</p>	<p>Discussion:</p> <p>Mike Leavene suggested having a TV broadcast of the Criminal Justice competition</p> <p>Andy Davila suggested to teach Mental Health Policing. Mr. Gear will look into the course in the WECM site.</p> <p>Marlaina Mahler shared that she has guest speakers and tries to have different guest speakers come by and talk to the students. Some of the guest speakers that have come to speak to the students are Border Patrol agents and a Federal Judge.</p> <p>JJ Suarez informed the committee that any full-time officer is exempt from tuition. Officers that have not received their associate's degree are encouraged to finish their Associate's Degree in Criminal Justice.</p>	<p>JJ Suarez</p>
<p>Adjournment</p>	<p>Motion to adjourn was made by Joe Frank Martinez; seconded by Javier Martinez. All in favor, meeting was adjourned at 12:03 PM.</p>	<p>Juan Maldonado</p>

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Lunch was provided

RECORDER SIGNATURE: 	DATE: November 10, 2016	NEXT MEETING: Fall 2017, unless otherwise notified.
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