

# Aviation Maintenance

## Advisory Committee Meeting Minutes 2015-2016

<b>CHAIRPERSON:</b> Robert Sandoval		
<b>MEETING DATE:</b> June 15, 2016	<b>MEETING TIME:</b> 5:30 PM	<b>MEETING PLACE:</b> Room 222, LAFB, Del Rio
<b>RECORDER:</b> Vanessa Verjan		<b>PREVIOUS MEETING:</b> November 6, 2014

### MEMBERS PRESENT:

Name and Business	Name and Business	Name and Business
Chapman, Anna A. TMPC Commissioner	Chapman, Gene Retiree	Faz, Antonio
Kelley, Jim	Mariner, Larry KDLK/KLTO Radio Station	Mitchell, Thomas Rio Grande
Sandoval, Robert Laughlin, AFB TX	Webb, Charles Laughlin, AFB TX	

### OTHERS PRESENT:

Name and Title	Name and Title	Name and Title
Buchanan, Connie Division Chair of Business, Industrial, & Technical Studies	Cortinas, Joseph Aviation Instructor	Guzman, Johnny Dean of Applied Sciences

### AGENDA/MINUTES:

Agenda Item	Action/Discussion/ Information	Responsibility
Meeting to Order/Welcome Remarks & Introductions:	Meeting was called to order at 5:30 pm Administrator and guests (committee members) introduced themselves. Everyone was thanked for attending the meeting.	Johnny Guzman
Appointment/Continuation of New Chairperson	Chairperson John Jasper could not attend the meeting. Robert Sandoval Co-chairperson will conduct the Aviation Maintenance Advisory meeting.	Committee
SWTJC Technical Programs Advisory Committee Guidelines Review	Johnny Guzman explained the guidelines/functions of the Advisory Committee. The committee must meet at least once a year and have a quorum present. However, contact with members throughout the year via e-mail, fax or phone is strongly recommended. It is imperative that SWTJC Technical Programs are aware of what it is that employers are looking for in the graduates, as well as keeping up with new technology, program improvement suggestions, and representing the needs of students from special populations. **Guidelines were included in packet**	Johnny Guzman
Reading & Approval of Minutes	No prior meeting minutes, as this was the first meeting for this future program.	
Old Business:	None.	
Continuing Business:	None.	
New Business:		
Student Enrollment	1. Total of 23 SWTJC students enrolled for the 2015- 2016. 2. Total enrollment for Grow Your Own Program with the	Robert Sandoval

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	<p>High School is 14 students.</p> <ol style="list-style-type: none"> <li>3. Total of 15 students enrolled for Dual Credit.</li> <li>4. Total of graduates are 23 students.</li> <li>5. A total of 14 graduates have been hired.</li> <li>6. A total of 16 students enrolled for the Fall 2016 semester.</li> </ol>	
Curriculum Decisions:	None.	
Discussion/Other:	<p><u>Discussion</u></p> <ol style="list-style-type: none"> <li>1. Robert Sandoval shared with the committee that he sees the students and talks to them. Robert also added that he has told the students that the door is always open to them for free advice.</li> <li>2. Students need help with filling out USSA job forms.</li> <li>3. Johnny shared that the SWTJC Advisor can help students with resume building.</li> <li>4. Anna Chapman suggested having a motivational speaker for the Aviation students.</li> <li>5. Johnny informed the committee that he can get someone that specializes in helping students with USSAjobs.gov</li> <li>6. Thomas Mitchell informed the committee that he needs some that have gone through the A&amp;P program.</li> <li>7. Larry Mariner talked about having someone that is A&amp;P certified as part of the committee.</li> <li>8. Johnny informed the committee that a community high demand for A&amp;P people is needed. He also added the college would need to look for a facility for the program.</li> <li>9. Jim Kelley asked if it would help Johnny to visit Altus. Jim will set up a phone conference with Altus.</li> </ol>	
Adjournment	Meeting was adjourned at 6:58 pm.	

**\*Lunch was provided\***

RECORDER SIGNATURE:	DATE:	NEXT MEETING: Fall 2016, unless otherwise notified.
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