

Child Development

Advisory Committee Meeting Minutes 2017 - 2018

CHAIRPERSON: Nadia Ochoa		
MEETING DATE: October 30, 2017	MEETING TIME: 11:00 AM	MEETING PLACE: Bluebonnet Room, MSC
RECORDER: Vanessa Verjan		PREVIOUS MEETING: October 27, 2016

MEMBERS PRESENT:

Name and Business	Name and Business	Name and Business
Coward, Denise Kountry Klub Daycare	De la Cerda, Mary Kids are First Head Start Seco Mines Center	Hernandez, Gladys Kountry Klub Daycare
Juarez, Sonia TMC	Vega-Citron, Emilia The Seed	Wilson, Dr. Tim Sul Ross RGC

OTHERS PRESENT:

Name and Title	Name and Title	Name and Title
Chapoy, Christine Powers & Kirchner Child Development	Compton, Lorie Instructor	Garcia, Amada Professional Development Officer
Guzman, Johnny Dean of Applied Science	Ruiz, Luis CTE Counselor	Sanchez, Cheryl Dean of Liberal Arts
Suarez, JJ Division Chair of Allied Health & Human Services	Torres, Michelle Outreach Director	Verjan, Vanessa Administrative Assistant of Applied Science/Liberal Arts

AGENDA/MINUTES:

Agenda Item	Action/Discussion/ Information	Responsibility
Meeting to Order/Welcome Remarks & Introductions:	Meeting was called to order at 11:30 AM. Administration, Faculty and guests (committee members) introduced themselves. Everyone was thanked for attending the meeting.	Lorie Compton
Appointment/Continuation of New Chairperson	Mary De La Cerda nominated Amy Vega to be chairperson. Seconded by Tim Wilson. All in favor; Motion carried by acclamation.	Committee
SWTJC Technical Programs Advisory Committee Guidelines Review	JJ Suarez explained the guidelines/functions of the Advisory Committee. The committee must meet at least once a year and have a quorum present. However, contact with members throughout the year via e-mail, fax or phone is strongly recommended. It is imperative that SWTJC Technical Programs are aware of what it is that employers are looking for in the graduates, as well as keeping up with new technology, program improvement suggestions, and representing the needs of students from special populations. **Guidelines were included in packet**	JJ Suarez
Reading & Approval of Minutes	Everyone read the minutes. Mary De La Cerda motioned to approve; Tim Wilson seconded the motion. All in favor – Minutes were approved without any changes.	Emilia Vega

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Old Business:	<ol style="list-style-type: none"> 1. Review the Technical Dashboard 2. Study Abroad 3. Texas A&M AgriLife Extension Center 4. Children Learning Institute 5. Texas Early Childhood Professional Development System 6. Child Care Licensing Adopted Rule Changes <p>Lorie shared with the committee that she spoke with Dr. Underwood said it would be ok for the students to travel abroad. The students will be raising funds by selling Yankee Candles and other fundraisers. The cost for each student will be \$1,490.</p>	Lorie Compton
Continuing Business:	<ol style="list-style-type: none"> 1. Study Abroad College trip to Belize 2. Proposed rule change is October 5 through November 6, 2017. <ol style="list-style-type: none"> a. Subchapter 743 Minimum standard for Shelter Care b. Chapter 77745 Licensing 3. Adopted Rule Changes <ol style="list-style-type: none"> a. December 1, 2017 <ol style="list-style-type: none"> i. Chapter 745, Licensing (permit renewal) b. April 15, 2017 <ol style="list-style-type: none"> i. Chapter 744, School-Age and Before and After-School programs. ii. Chapter 746, Child Care Centers iii. Chapter 747, Licensing and Regulated Child Care Homes c. January 1, 2017 <ol style="list-style-type: none"> i. Chapters 748 and 746, Normalcy for GOR's. Normalcy for CPA's, Comprehensive Review for CPA's. 	Lorie Compton
New Business:	<p><u>Review of Technical Programs Dashboard</u> First time enrollment students 2016: 23 All students during semester 2016: 123 First time enrollment students 2017: 26 All students during semester 2017: 106</p> <p>Total Degrees Awarded 2017: 18 Total Certificates Awarded 2017: 19</p> <p>Lorie Compton shared with the committee that she lost a few students from the program, but she is working on reconnecting with those students.</p>	Lorie Compton
	<p><u>New Business</u></p> <ol style="list-style-type: none"> 1. Child Care Licensing Rules in the Texas Administrative Code under Title 40, Part 19. <ol style="list-style-type: none"> a. Chapter 745, rules that clarify general licensing procedures essential to the regulation of all child-care operations and some residential child-care minimum standard rules. 	Lorie Compton

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	<ul style="list-style-type: none"> i. Subchapter O, rules for independent court-ordered adoption evaluations. ii. Subchapter P, rules for day care administrator's credential program. <ul style="list-style-type: none"> 2. Day are Rules <ul style="list-style-type: none"> a. Chapter 743, minimum standards/rules for shelter care programs. b. Chapter 744, minimum standard/rules for school-age and before or after-school programs. c. Chapter 746, minimum standards/rules for licensed child-care centers. d. 747, minimum standards/rules for registered and licensed child-care centers. 3. 24-Hour Residential Care Rules <ul style="list-style-type: none"> a. Chapter 748, minimum standards/rules for general residential operation. b. Chapter 749, minimum standards/rules for child-placing agencies. c. Chapter 750, minimum standards/rules for independent foster homes. 	
Curriculum Decisions:	None.	
Discussion/Other:	<p><u>Discussion:</u> Emilia Vega asked if the students go through any special needs training. It would be great if the staff could get training on special needs.</p> <p>Mary De La Garza asked if they could be informed when the students are searching for employment. Lorie Betty replied that she could send out an email to the committee to provide a list of students looking for a job.</p> <p>Johnny Guzman informed the committee, the numbers provided on the student employment dashboard does not necessarily relate to students working in the related field as their degree.</p>	
Adjournment	<p>Motion to adjourn was made by Mary De La Garza. Seconded by Sonia Juarez.</p> <p>All in favor, meeting was adjourned at 12:37 PM.</p> <p style="text-align: center;">*Lunch was provided*</p>	Committee

RECORDER SIGNATURE: 	DATE: October 30, 2017	NEXT MEETING: Fall 2018, unless otherwise notified.
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